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CENTRAL INTELLIGENCE GROUP INTELLIGENCE REPORT

COUNTRY Germany (Russian Zone)

CONFIDENTIAL DATE: 25X1C

SUBJECT Control over Employees of the Central Administration

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INFO. [REDACTED]

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SUPPLEMENT

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ORIGIN

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letter of 16 October 1978 from the
Director of Central Intelligence to
Archivist of the United States.

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1. All visitors are requested to register with Mr. Bischoff in the reception room. Visitors are permitted to enter the departments only after they have been announced by Mr. Bischoff over the telephone.
2. Visitors who have not registered with Mr. Bischoff and who call directly upon an official must be given to understand by the latter that they are required to register.
3. The official must not carry negotiations further than is necessary for settling the matter in question.
4. All employees are strictly forbidden to receive representatives of foreign organizations, military authorities, or journalists, or to enter into negotiations with them. Only staff members of the Praesidium (President's Office) are entitled to receive such visitors, except in cases where the employee was asked by the competent President himself to receive the visitor.
5. In no case may information be given over the telephone to newspapers or independent organizations. All inquiries of this kind must be referred to the SNB (Soviet News Bureau). Any other information must be given out either in writing, or through the President, if the inquiry is made in person.
6. The above-mentioned directives are to be strictly observed. Each staff member of the several departments is requested to sign a copy of this letter certifying that he has seen the directives.

Document No.

NO CHANGE in Class.

DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 6 Apr 77

By: [Signature]

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